

No. of Hours	TOPIC	Days	Expected date	Conducted date	Remark
1	Quality Assurance Introduction	THU	19-06-25		
2	QA and QC, GMP	FRI	20-06-25		
3	Concept of Quality Management	SAT	21-06-25		
4	Total Quality management, Introduction, Elements, Principle,	THU	26-06-25		
5	TQM – Philosophy, Pros and Cons, Importance & Applications	FRI	27-06-25		
6	ICH-Introduction, Process, Topics	SAT	28-06-25		
7	QSEM Guidelines	THU	03-07-25		
8	Q1A (R2), Q1B	FRI	04-07-25		
9	Q1C, D,E, F	SAT	05-07-25		
10	Q2 - Q6	THU	10-07-25		
11	Q7-Q10	FRI	11-07-25		
12	Q11-Q14	SAT	12-07-25		
13	Q1A (R2)	THU	17-07-25		
14	Q1B	FRI	18-07-25		
15	Quality By Design- Goals, advantages, activities	SAT	19-07-25		
16	QbD – QTTP, Elements, tools, applications	THU	24-07-25		
17	NABL – Introduction, Importance	FRI	25-07-25		
18	NABL Accreditation Process, Laboratory types	SAT	26-07-25		
19	Organization and Personnel	THU	31-07-25		
20	Buildings and facilities - Design and Construction	FRI	01-08-25		
21	Environmental Control - Types	SAT	02-08-25		
22	Environmental Control - Procedures	THU	07-08-25		
23	Process equipment	FRI	08-08-25		
24	Raw materials	SAT	09-08-25		
25	Packaging materials Introduction	THU	21-08-25		

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26	Packaging materials – Types, Quality control Tests etc	FRI	22-08-25		
27	GLP - Introduction, Organization, personnel,	SAT	23-08-25		
28	GLP - Buildings, facilities equipment	THU	28-08-25		
29	Good Documentation Practices	FRI	29-08-25		
30	Introduction to Non-Clinical laboratory Studies	SAT	30-08-25		
31	Non-Clinical laboratory Studies – Protocol, Process of qualification/ disqualification	THU	04-09-25		
32	Non-Clinical laboratory Studies – Testing Facilities Operation, Record Retention	SAT	06-09-25		
33	Complaints – Introductions, Procedures	THU	11-09-25		
34	Complaints – Handling & Recall Procedures	FRI	12-09-25		
35	BFR, MFR, SOP,	SAT	13-09-25		
36	Quality Audit	THU	18-09-25		
37	Quality Review, Quality documentation	FRI	19-09-25		
38	Reports and Distribution Records	SAT	20-09-25		
39	Calibration and validation Introduction	FRI	26-09-25		
40	Qualification & Validation Master Plan	SAT	27-09-25		
41	Principles, Scope and Types of validation	THU	02-10-25		
42	Calibration of Different Apparatus	FRI	03-10-25		
43	Calibration of Different Apparatus	SAT	04-10-25		
44	Analytical method Validation	THU	09-10-25		
45	Good Warehousing Practices, Introduction & Types of warehouses				
46	Good Warehousing Practices - SOPs				
47	Material Management – Introduction & Types				
48	Material Management - Procedures				
49	GLP - Introduction, Organization, personnel,				